

FILLMORE CENTRAL SCHOOL DISTRICT
PO Box 177, 104 West Main St.
Fillmore, NY 14735

Reorganizational Meeting Agenda

Monday, July 13, 2020 @ 6:30 pm
Conference Room – C117

FUTURE MEETINGS

August 19, 2020

Board Meeting – 6:30 PM

September 17, 2020

Board Meeting – 6:30 PM

Meeting called to order at 6:35 pm by Marcus Dean.

PLEDGE OF ALLEGIANCE

Board Members:

Dr. Marcus Dean

Paul Cronk

Faith Roeske, Board Member

Sara Hatch, Board Member - Absent

Matt Hopkins, Board Member

Susan Abbott, District Clerk

ADMINISTRATION:

Michael Dodge, Superintendent

Joseph Butler, Business Manager

Chelsey Aylor, PK-6 Principal/Director of Curriculum & Instruction - Absent

Eric Talbot, 7-12 Principal - Absent

Betsy Hardy, Director of Technology - Absent

Annie West, Director of Special Education - Absent

1. PRELIMINARY MATTERS/PUBLIC COMMENT – NONE

2. PROGRAMS/PRESENTATIONS - NONE

3. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBERS

Newly elected Board of Education member Matthew Hopkins took the Oath of Faithful Performance.

4. ELECTION OF OFFICERS

4.1 Motion P. Cronk, second F. Roeske to elect Marcus Dean as Board president.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

4.2 Motion M. Hopkins, second F. Roeske to elect Paul Cronk as Board Vice President.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

5. ADMINISTER OATH OF FAITHFUL PERFORMANCE IN OFFICE TO THE PRESIDENT, VICE-PRESIDENT AND SUPERINTENDENT.

- Newly elected Board President Marcus Dean took the Oath of Faithful Performance.
- Newly elected Board Vice President Paul Cronk took the Oath of Faithful Performance.
- District Superintendent Michael Dodge took the Oath of Faithful Performance.

6. APPOINTMENT OF OFFICERS

6.1 Motion F. Roeske, second M. Hopkins to appoint Susan Abbott as District Clerk.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6.2 Motion P. Cronk, second F. Roeske to appoint Brenda Nolan as District Treasurer.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6.3 Motion M. Hopkins, second F. Roeske to appoint Lynette Folts as Deputy Treasurer.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6.4 Motion F. Roeske, second P. Cronk to appoint Dawn Bentley as Tax Collector.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6.5 Motion P. Cronk, second M. Hopkins to appoint Heidi Rose as Claims Auditor.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

6.6 Motion M. Hopkins, second F. Roeske to appoint Michelle Harding as Deputy Claims Auditor.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

7. DESIGNATIONS

7.1 Motion F. Roeske, second P. Cronk to appoint the following bank(s) as the official depository of funds:

Community Bank NA
Chase Investment
NY Class Investment

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

7.2 Motion P. Cronk, second M. Hopkins to designate the following newspaper as the official newspaper of the district:

Olean Times Herald

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

7.3 Motion M. Hopkins, second F. Roeske to approve the following as regular meeting dates of the Fillmore Central School District Board of Education, tentatively scheduled on the third Thursday of each month at 6:30 PM.

August 20, 2020	February 18, 2021
September 17, 2020	March 18, 2021
October 15, 2020	April 15, 2021
November 19, 2020	May 20, 2021
December 17, 2020	June 17, 2021
January 21, 2021	

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8. AUTHORIZATIONS

8.1 Motion F. Roeske, second P. Cronk to appoint Michael Dodge as Payroll Certification Agent.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.2 Motion P. Cronk, second M. Hopkins to appoint Chelsey Aylor as Designated Educational Official (DEO).

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.3 Motion M. Hopkins, second F. Roeske to appoint Priscilla Beardsley as the Reviewing and Verification Official for the Federal Child Nutrition Program.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.4 Motion F. Roeske, second P. Cronk to appoint Joseph Butler as Hearing Official for the Federal Child Nutrition Program.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.5 Motion P. Cronk, second M. Hopkins to appoint the District Superintendent as authorized to approve all conferences, conventions, and workshop attendance for staff with expenses.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.6 Motion M. Hopkins, second F. Roeske to appoint the District Superintendent as authorized to apply for Grant in Aid (State and Federal) as appropriate.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

8.7 Motion F. Roeske, second P. Cronk to appoint the District Superintendent as authorized to approve budget transfers up to \$100,000 within limits prescribed by Commissioner’s Regulation Section 170.2 and Board guidelines.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9. OTHER ITEMS

9.1 Motion P. Cronk, second M. Hopkins to approve the mileage allowance for 2020-2021 as being the established IRS rate as amended from time to time.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.2 Motion M. Hopkins, second F. Roeske to approve School Breakfast and Lunch Prices for 2020-2021 as follows:

These prices are for a second breakfast or lunch

Student Breakfast	\$	1.20
Student Lunch (K-6)	\$	1.90
Student Lunch (7-12)	\$	2.00

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

9.4 The next regular meeting is scheduled for August 19, 2020 at 6:30 pm.

10. DISCUSSION/WORK SESSION:

10.1 Administrators' Reports:

Mrs. Aylor, PK-6 Principal

- Mrs. Aylor shared her good news via the Dropbox with the Board.

Mr. Eric Talbot, 7-12 Principal

- Mr. Talbot shared an update with the Board through Dropbox.

Mrs. Hardy, Director of Technology

- Mrs. Hardy shared her good news via the Dropbox with the Board.

Mrs. West, Director of Special Education

- Mrs. West is on maternity leave.

10.2 Superintendent's Report: Mr. Dodge

- Mr. Dodge talked about the progression of the capital project.
 - The floor in the big gym is waiting for the eagle stencil to arrive.
 - The floor in the small gym will be started soon.
 - Work on the new greeter area has begun.
 - The new doors will be arriving in late August.
 - Meeting with Levi once a week for updates.
- Mr. Dodge shared that he and Mr. Butler interviewed 12 applicants for the Senior Maintenance Mechanic position and will be inviting 6 of them back for a second interview.
- Mr. Dodge stated that we will be receive about \$35,000 less in title grants this year than expected.

10.3 Work Session

- Mr. Dodge shared a Community/Staff Survey that will be sent out regarding the reopening plan. There will be more guidance released Wednesday (7/15) and the final plan needs to be submitted by July 31st.
- Mr. Dodge talked about the annual approval of the cooperative bid for electric with the Ontario, Seneca, Wayne and Yates BOCES that will need to be voted on.
- Mr. Dodge stated that there are no changes to the 2019-2021 Professional Development Plan. Just needs an annual approval.
- Mr. Dodge shared the retainer agreement from Mr. Pullen for 2020-2021 school year.
- Mr. Dodge shared the Mentoring Plan with the board that needs approval.
- Mr. Dodge stated that the Confidential Employee Contracts need to be approved and that discussion will take place in Executive Session.

10.4 Board Dialog - NONE

11. BUSINESS/FINANCE

11.1 Business Administrator's Report

- Mr. Butler shared the Treasurer's report for June and stated that the business office is still in the process of closing out the fiscal year.

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- Mr. Butler stated that we are waiting on the CARES money that has been allocated to Fillmore and instructions on how it needs to be used. The total amount is \$300,000.

11.2 Motion F. Roeske, second M. Hopkins to accept the Treasurer's Reports.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

12. EXECUTIVE SESSION

12.1 Motion by P. Cronk, seconded by M. Hopkins for the board to enter into Executive Session at 7:18 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

13.2 Motion by F. Roeske, seconded by P. Cronk for the board to move out of Executive Session at 8:27 pm and regular meeting resumed.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

13. CONSENT VOTE

13.1 The Board of Education accepts and approves of:

13.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of the June 17th meeting.

13.1.2 The Superintendent recommends the Board approve the 2019-2021 Professional Development Plan.

13.1.3 The Superintendent recommends and the Board approves of the 2020-2021 Teacher Mentoring program.

13.1.4 School Physician: Dr. Douglas Mayhle

13.1.5 School Attorney: Richardson, Pullen & Buck, P.C.

13.1.6 Official Bank Signatories: Brenda Nolan

13.1.7 Extra-Curricular Treasurer: Joseph Butler

13.1.8 Extra-Curricular Accountant: Lynette Folts

13.1.9 Purchasing Agent: Joseph Butler

13.1.10 Deputy Purchasing Agent: Michael Dodge

13.1.11 Payroll Authorization: Michael Dodge

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- 13.1.12 Records Management Officer: Joseph Butler
- 13.1.13 District External (Independent) Auditor: R.A. Mercer
- 13.1.14 District Internal Auditor: Ashley Hinman
- 13.1.15 District Compliance Officer: Chelsey Aylor
- 13.1.16 Homeless Liaison: Kassandra Bailey
- 13.1.17 FOIL Officer: Susan Abbott
- 13.1.18 Asbestos (LEA) Designee: Fred Reed
- 13.1.19 School Pesticide Officer: Fred Reed
- 13.1.20 Chemical Hygiene Officer: Rachel Coon
- 13.1.21 Copyright Officer: Chelsey Aylor
- 13.1.22 DASA Co-Coordinators: Heidi Stroud (PreK-6), Bill Kelley (Grades 7-12)
- 13.1.23 Civil Rights Compliance Officer: Chelsey Aylor
- 13.1.24 Title IX Coordinator: Chelsey Aylor
- 13.1.25 Execute Contracts on Behalf of the District with BOCES: Michael Dodge
- 13.1.26 Data Protection Officer: Betsy Hardy
- 13.1.27 ESL Coordinator: Chelsey Aylor
- 13.1.28 Chief Information Officer: Betsy Hardy
- 13.1.29 Neglected/Delinquent Transition Liaison: Bill Kelley
- 13.1.30 Foster Care Student Point of Contact: Kassandra Bailey
- 13.1.31 Migrant Student Data Point of Contact: Betsy Hardy
- 13.1.32 CSE Chairperson: Krista Lonergan
- 13.1.33 CSE Alternates: Anne West and Chelsey Aylor
- 13.1.34 The Board of Education moves to add addendums 13.1.35 to this meeting agenda.
- 13.1.35 FMLA Leave

NAME	POSITION	APPROXIMATE DATES
Juliana Hamm	Speech Teacher	8-31-20 through 6-25-21

Motion by F. Roeske Seconded by P. Cronk

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

15. OLD BUSINESS - NONE

16. NEW BUSINESS

16.1 Motion by P. Cronk, second by M. Hopkins to appoint the Chief School Officer as the delegate, and the School Business Official as the alternate delegate, to the Board of Directors of the Allegany Cattaraugus Schools Medical Health Plan for the 2019-20 fiscal year.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

16.2 Motion M. Hopkins, second F. Roeske to accept the Retainer Agreement between Fillmore Central School and Richardson, Pullen & Buck, P.C. Attorneys at Law for the 2020-2021 fiscal year.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

16.3 Motion F. Roeske, second P. Cronk to approve the following Cooperative Bid Coordination Resolution:

WHEREAS, The Board of Education, Fillmore Central School District of New York State desires to participate in a Cooperative Bidding Program conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase of supply of electricity. And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o... And...

WHEREAS, The Board of Education, Fillmore Central School District of New York State has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, reporting the results to the Board of Education, Fillmore Central School District of New York State and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That the Board of Education, Fillmore Central School District of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services... And...

BE IT FURTHER RESOLVED, That the Board of Education Fillmore Central School District of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding... And...

NOW, THEREFORE, BE IT RESOLVED, That the Business Manager, on behalf of the Board of Education, Fillmore Central School District of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of electricity and if requested to furnish The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 16.4 Motion P. Cronk, second M. Hopkins to approve the creation of the new Senior Maintenance Mechanic position.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

- 16.5 Motion M. Hopkins, second F. Roeske to approve a contract between Fillmore Central School and Maggie Smith-Pomeroy to provide speech therapy services for our students from 07/14/2020 – 06/30/2021 at a rate of \$25 per 15-minute speech-language improvement for individual sessions, \$50 per 30-minute individual session, and \$25 per child for 30-minute group sessions.

(This is an amended contract to reflect the additional summer dates)

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

17. EXECUTIVE SESSION - NONE

18. PERSONNEL

18.1 Motion F. Roeske, second P. Cronk to approve the resignation of Debra Hinz, Food Service Helper, effective June 26, 2020.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

18.2 Motion by P. Cronk, second by M. Hopkins, to approve the following Coaching/Advisor Appointments for 2020-2021:

8	BASKETBALL	BOYS	MODIFIED	Phil Merrill
78	SENIOR CLASS	BOYS/GIRLS	ADVISOR 2	Micah Rust

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

18.3 Motion by M. Hopkins, second by F. Roeske, to approve the salary increase for the four confidential secretaries for the 2020-2021 school year retroactive to July 1, 2020.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

18.4 BE IT RESOLVED, upon the motion of F. Roeske and second of P. Cronk that the Board of Education, in accordance with the Superintendent’s July 1, 2018 Contract, hereby authorizes the Board President to execute the Amendment to the Superintendent’s Contract setting forth modified terms and conditions in paragraph 3a, as a result of the Superintendent achieving a satisfactory performance evaluation by the Board of Education during the 2019-20 school year.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

19. ADJOURNMENT

19.1 Motion F. Roeske, second M. Hopkins that the board adjourn the meeting at 8:37 pm.

4 - Aye 0 - Nay 1 – Absent (Hatch) Motion Carried

Respectively submitted,

Susan Abbott
District Clerk